

INSPECTION CHECKLIST - KITCHEN SAFETY

Floors are free of spills, wet spots, grease and debris Non-slip floor mats are in place Ves No N/A Non-slip floor mats are in place Ves No N/A Anti-slip shoes worn by employees Ves No N/A Anti-slip shoes worn by employees Ves No N/A Anti-slip shoes worn by employees Ves No N/A Stairs free of clutter and storage Ves No N/A Stairs free of clutter and storage Ves No N/A Fire extinguishers are fully charged and accessible to employees Ves No N/A Eyewash station operable and tested Ves No N/A Eyewash station operable and tested Ves No N/A Exhaust filters clean Ves No N/A Exhaust filters clean Ves No N/A Electrical appliances (including mixers) are in good working order and properly guarded Only authorized personnel using mixer, slicer and other power equipment Ves No N/A Cut-resistant glove(s) are available for use All employees trained in their current position Ves No N/A Adequate lighting and ventilation Ves No N/A Heavy objects stored properly on lower shelves / power zone level of workers Ves No N/A Aladder/step stool is in good working order, clean, free of rust/damage to rungs and feet Ves No N/A Aladder or step stool is available (colleis, carts) Ves No N/A Aladder/step stool is available (colleis, carts) Ves No N/A Material handling equipment is available (dollies, carts) Ves No N/A Material handling equipment is available (aclan, free of rust/damage to rungs and feet Ves No N/A Material handling equipment is available (aclan, free of rust/damage to rungs and feet Ves No N/A Material handling equipment is available (aclan, free of rust/damage to rungs and feet Ves No N/A Material handling equipment is available (aclan, free of rust/damage to rungs and feet Ves No N/A Material handling equipment is available (aclan, free of rust/damage to rungs and feet Ves No N/A N/A N/A N/A N/A N/A N/A N/A	AREA OF FOCUS			
Non-slip floor mats are in place	Floors are free of spills, wet spots, grease and debris	☐ Yes	□ No	□ N/A
Wet floor signs posted when necessary	· · · · · ·	☐ Yes	□ No	
Anti-slip shoes worn by employees Yes		☐ Yes	□ No	□ N/A
Fire extinguishers are fully charged and accessible yes		☐ Yes	□ No	□ N/A
Fire extinguishers are fully charged and accessible yes	Stairs free of clutter and storage	☐ Yes	□ No	□ N/A
Eyewash station operable and tested Yes No N/A	Fire extinguishers are fully charged and accessible	☐ Yes	□ No	□ N/A
Knives properly stored and kept sharp Exhaust filters clean Characteristic fleetrical appliances (including mixers) are in good working order and properly guarded Yes No N/A Emergency door release or axe available in freezer Electrical appliances (including mixers) are in good working order and properly guarded Yes No N/A Only authorized personnel using mixer, slicer and other power equipment Yes No N/A Cut-resistant glove(s) are available for use All employees trained in their current position Adequate lighting and ventilation Heavy objects stored properly on lower shelves / power zone level of workers Yes No N/A A ladder or step stool is available for reaching upper shelves Ladder/step stool is in good working order, clean, free of rust/damage to rungs and feet Material handling equipment is available (dollies, carts) Yes No N/A Exit signs are properly illuminated Yes No N/A Exit doors and aisleways are clear of storage/debris Emergency treatment telephone number and required postings are prominently posted Yes No N/A A method for reporting unsafe conditions is established and practiced Yes No N/A CORRECTIVE ACTION AND COMMENTS	First-aid kit adequately supplied and accessible to employees	☐ Yes	□ No	□ N/A
Exhaust filters clean	Eyewash station operable and tested	☐ Yes	□ No	□ N/A
Emergency door release or axe available in freezer Yes	Knives properly stored and kept sharp	☐ Yes	□ No	□ N/A
Electrical appliances (including mixers) are in good working order and properly guarded	Exhaust filters clean	☐ Yes	□ No	□ N/A
Only authorized personnel using mixer, slicer and other power equipment	Emergency door release or axe available in freezer	☐ Yes	□ No	□ N/A
Cut-resistant glove(s) are available for use	Electrical appliances (including mixers) are in good working order and properly guarded	☐ Yes	□ No	□ N/A
All employees trained in their current position Yes No N/A Adequate lighting and ventilation Yes No N/A Heavy objects stored properly on lower shelves / power zone level of workers Yes No N/A A ladder or step stool is available for reaching upper shelves Yes No N/A Ladder/step stool is in good working order, clean, free of rust/damage to rungs and feet Yes No N/A Material handling equipment is available (dollies, carts) Yes No N/A Furniture and fixtures are in good repair Yes No N/A Exit signs are properly illuminated Yes No N/A Exit doors and aisleways are clear of storage/debris Yes No N/A A method for reporting unsafe conditions is established and practiced Yes No N/A Other: Yes No N/A Other: Yes No N/A CORRECTIVE ACTION AND COMMENTS	Only authorized personnel using mixer, slicer and other power equipment	☐ Yes	□ No	□ N/A
Adequate lighting and ventilation Yes No N/A Heavy objects stored properly on lower shelves / power zone level of workers Yes No N/A A ladder or step stool is available for reaching upper shelves Yes No N/A Ladder/step stool is in good working order, clean, free of rust/damage to rungs and feet Yes No N/A Material handling equipment is available (dollies, carts) Yes No N/A Furniture and fixtures are in good repair Yes No N/A Exit signs are properly illuminated Yes No N/A Exit doors and aisleways are clear of storage/debris Yes No N/A Emergency treatment telephone number and required postings are prominently posted Yes No N/A A method for reporting unsafe conditions is established and practiced Yes No N/A Other: Yes No N/A CORRECTIVE ACTION AND COMMENTS	Cut-resistant glove(s) are available for use	☐ Yes	□ No	□ N/A
Heavy objects stored properly on lower shelves / power zone level of workers Yes No N/A A ladder or step stool is available for reaching upper shelves Yes No N/A Ladder/step stool is in good working order, clean, free of rust/damage to rungs and feet Yes No N/A Material handling equipment is available (dollies, carts) Yes No N/A Furniture and fixtures are in good repair Yes No N/A Exit signs are properly illuminated Yes No N/A Exit doors and aisleways are clear of storage/debris Yes No N/A Emergency treatment telephone number and required postings are prominently posted Yes No N/A A method for reporting unsafe conditions is established and practiced Yes No N/A Other: Yes No N/A CORRECTIVE ACTION AND COMMENTS	All employees trained in their current position	☐ Yes	□ No	□ N/A
A ladder or step stool is available for reaching upper shelves Ladder/step stool is in good working order, clean, free of rust/damage to rungs and feet Material handling equipment is available (dollies, carts) Furniture and fixtures are in good repair Exit signs are properly illuminated Exit doors and aisleways are clear of storage/debris Emergency treatment telephone number and required postings are prominently posted A method for reporting unsafe conditions is established and practiced Other: Other: OTHERSTORY OTHERSTORY COMPleted by (print)	Adequate lighting and ventilation	☐ Yes	□ No	□ N/A
Ladder/step stool is in good working order, clean, free of rust/damage to rungs and feet Yes	Heavy objects stored properly on lower shelves / power zone level of workers	☐ Yes	□ No	□ N/A
Material handling equipment is available (dollies, carts)	A ladder or step stool is available for reaching upper shelves	☐ Yes	□ No	□ N/A
Furniture and fixtures are in good repair Exit signs are properly illuminated Exit doors and aisleways are clear of storage/debris Emergency treatment telephone number and required postings are prominently posted A method for reporting unsafe conditions is established and practiced Other: Other: CORRECTIVE ACTION AND COMMENTS Yes No N/A Completed by (print)	Ladder/step stool is in good working order, clean, free of rust/damage to rungs and feet	☐ Yes	□ No	□ N/A
Exit signs are properly illuminated	Material handling equipment is available (dollies, carts)	☐ Yes	□ No	□ N/A
Exit doors and aisleways are clear of storage/debris Yes	Furniture and fixtures are in good repair	☐ Yes	□ No	□ N/A
Emergency treatment telephone number and required postings are prominently posted A method for reporting unsafe conditions is established and practiced Other: Other: Yes No N/A Other: Yes No N/A CORRECTIVE ACTION AND COMMENTS Completed by (print)	Exit signs are properly illuminated	☐ Yes	□ No	□ N/A
A method for reporting unsafe conditions is established and practiced	Exit doors and aisleways are clear of storage/debris	☐ Yes	□ No	□ N/A
Other: Other: Yes No N/A CORRECTIVE ACTION AND COMMENTS Completed by (print)	Emergency treatment telephone number and required postings are prominently posted	☐ Yes	□ No	□ N/A
Other: CORRECTIVE ACTION AND COMMENTS Completed by (print)	A method for reporting unsafe conditions is established and practiced	☐ Yes	□ No	□ N/A
CORRECTIVE ACTION AND COMMENTS Completed by (print)	Other:	☐ Yes	□ No	□ N/A
Completed by (print)	Other:	☐ Yes	□ No	□ N/A
	CORRECTIVE ACTION AND COMMENTS			
Completed by Signature Date	Completed by (print)			
Completed by Signature Date				
	Completed by Signature	Date		